

## **Information on studying abroad at the University of Bonn in the Department of Romance Studies Incomings**

### **Nomination by your home university and registration at the University of Bonn**

Please note that you have to be officially nominated by your home university. Afterwards, you have to complete a [mandatory online registration](#), without which you will NOT be able to enrol at the University of Bonn!

Please print out the registration form and have it signed by the ERASMUS coordinator at your home university. The printout signed by you and your subject coordinator has to be sent to our department (see ERASMUS contact person for Romance Studies) within the application deadlines (NOT to the International Office).

You will then receive all further information on accommodation options, services and German courses from the International Office.

### **ERASMUS contact persons at the Department of Romance Studies**

Support for ERASMUS incoming students at the University of Bonn is organised on a decentralised basis: Academic ERASMUS advice is provided by the ERASMUS contact persons at the Department of Romance Studies. Questions about accommodation, welcome services and German courses should be addressed to the International Office.

**ALL administrative matters:** Prof. Dr. Sarah Dietrich-Grappin (subject coordinator), Alina Lohkemper M.A. (France/Italy), Helena Murk B.A. and Katharina Froitzheim B.A. (Spain/Portugal) ([erasmus.romsem@uni.de](mailto:erasmus.romsem@uni.de))

- Signature on Certificate of Stay and Learning Agreement
- Issuance of Transcript of Records

### **Advice on the course selection**

- For French/Italien Incomings: Alina Lohkemper M.A.
- For Spanish/Portuguese Incomings: Katharina Froitzheim

## **Support services provided by the International Office**

We recommend you to register for the [Welcome Week organised by the International Office](#). There you will receive important information about the university and life in Bonn. You will also be officially enrolled in the university. If you would like to apply for a place in an affordable student residence hall run by the Studentenwerk Bonn, please apply online on the website of the Studentenwerk: [www.studentenwerk-bonn.de/wohnen/online-bewerbung](http://www.studentenwerk-bonn.de/wohnen/online-bewerbung).

As soon as you receive the confirmation of your room, you have to immediately transfer the deposit and first month's rent to the Studentenwerk's account.

Otherwise, your reservation will be cancelled.

Application deadlines: 20th of July for the following winter semester/academic year and 10th of February for the summer semester.

For information and assistance in finding an accommodation in Bonn, you can also contact Marvin Dopieralski: [housing@unibonn.de](mailto:housing@unibonn.de)

All ERASMUS students are invited to participate in one of the [Language courses offered by the International Office](#). These courses are meant for improving your German language skills. The International Office offers German courses throughout the semester from level A2 to C1 as well as an intensive language- and orientation course before the beginning of the semester. These courses are fee-based.

Moreover, there are academic [German courses \(B2-C1\) offered by the Sprachlernzentrum](#). Those are free of charge. However, a placement test is mandatory in order to evaluate the language level and the number of participants is limited.

## **Language requirement in the Department of Romance Studies**

In most of the Bachelor and Master degree programs at the University of Bonn German is the main language used. In the Department of Romance Studies we can only accept students who have a language level of at least A2. Please bear in mind that most of the other departments even have higher German language

requirements. You can find an overview on the German and English language requirements of each department [here](#).

## **Courses and allocation of ECTS credits**

All courses that are offered at the University of Bonn can be found in the [course catalogue BASIS](#). Since you are ERASMUS students you CANNOT sign up for courses on the BASIS website as the students from Bonn.

First, you have to choose the courses you want to participate in and create a Learning Agreement with your home university. You can enrol in all courses within the Faculty of Arts and Humanities, nevertheless the participation in at least one course of the Department of Romance Studies is mandatory.

It is possible to choose courses taught in English that are offered among others by the International Office as part of the series of seminars "[International Classroom Bonn](#)". You can look at the current program in the electronic course catalogue BASIS.

During one of the first lectures you should get in personal contact with the lecturers to inform them about your interest to participate in their course.

For the planning of your studies the table about the [allocation of ECTS credits in the Department of Romance Studies](#) can be useful.

After written and oral exams, submission of written works (essays, translations, etc.) as well as after the participation in courses, you have to ask the lecturers to issue a certificate (certificate of achievement or certificate of attendance) for the academic achievement or the participation in the course (including the ECTS credit points). You can obtain the empty certificates in the ERASMUS office or in the secretary's office of the Department of Romance Studies.

A copy of these certificates has to be handed in the ERASMUS office or sent via mail, so that the academic achievements can be included into the Transcript of Records at the end of your ERASMUS stay.